



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

<b>Name of organisation</b>	Potley Youth Group		
<b>Contact name</b>	Peter Anstey - Treasurer		
<b>Contact address</b>	25 Elley Green Corsham, Wilts SN13 9TX		
<b>Contact number</b>	07971097222	<b>e-mail</b>	p.anstey@hotmail.co.uk
<b>Organisation type</b>	<b>Not for profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/town council</b> <input type="checkbox"/> Other, please specify		

### 2 - Your project

<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Corsham
<b>Does your town/parish council know about your project?</b>	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/>
<b>What is your project?</b> <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	Summer Holiday Activity Project To help young people, aged 5 to 12 years old, develop through structured physical activity that helps them understand themselves, the community and the environment in which they live.
<b>Where will your project take place?</b>	Oxenwood Outdoor Education Centre
<b>When will your project take place?</b>	August 2010
<b>How many people will benefit from your project?</b>	30
<b>How does your project demonstrate a direct link to the community plan for your area?</b>  <b>Please provide a reference/page no.</b>	The community plan highlights the lack of youth facilities. The success of this project will strengthen our youth group in the longer term.  P21 Youth Facilities

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

PYG was established by local residents at the end of 2009 and is affiliated to Youth Action Wiltshire. The Potley area of Corsham has 144 dwellings, most of which are owned by housing associations. There are a large number of young people living in the area including some from disadvantaged families. We now have over 30 members (boys and girls) under the age of 13. PYG welcomes all young people to the group. This project will be the centre piece of our summer activity program which aims to keep young people gainfully occupied during the summer school holidays.

**Any other information about your project.**

By providing structured activities for young people we hope that the whole community will benefit in the long term and that the Potley Youth Group will grow.

### 3 - Management

**How many people are involved in the management of your group/organisation? 7**

**Of these, how many are:**

	Male	Female
Over 50 years	1	
25 – 50 years	1	4
Under 25 years		1
Disabled People		
Black and Minority Ethnic people		

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

There are no ongoing costs associated with this project.

The Potley Youth Group has sufficient funds to maintain its basic program for the next 12 months

**If you were not awarded the full amount requested, what would be the impact on your project?**

The centre piece of our summer activity program would be unlikely to proceed.

**How will you know whether your project has made a difference in the community?**

By providing a successful summer holiday activity program we hope to see our membership continue to grow and the attendance at our weekly sessions to continue to increase. We will also seek feedback from our members about the strengths and weaknesses of our program.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:**

**Year:**

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£

**Free reserves held:**

£

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Transport - Hatts coaches	£315	<b>Own fundraising/reserves</b>		£
Oxenwood Centre	£600			£
Publicity and admin costs	£50	<b>Parish/town council</b>		£
	£			£
	£	<b>Trusts/foundations</b>		£
	£			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£965</b>	<b>Total Project Income</b>		<b>£0</b>
<b>Total project income B</b>		£0		
<b>Total project expenditure A</b>		£965		
<b>Project shortfall A – B</b>		£965		
<b>Award sought from Wiltshire Council Area Board</b>		£965		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		HSBC High Street Corsham		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Potley Youth Group - Community Account		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Our youth group welcomes all young people as members and this activities is provided at no cost to the members so that all can benefit.

**b) How does your project work to promote inclusion, participation and good community relations?**

Our youth group aims to provide structured activity for young people throughout the year and involve the wider community. For instance, earlier this year the local police ran a session which was very well received.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Peter Anstey

**Date:** 01/05/2010

**Position in organisation:** Treasurer

**Please return your completed application to the appropriate Area Board Locality Team**